

iTeach...iTutor LLC

Billing and Payments

You agree to pay all fees for any services with iTeach iTutor LLC upfront. Invoices will be sent out on Wednesdays, and payments must be received by 3pm EST on the date on the invoice, to avoid an automatic pause in service.

Payment Frequency	Invoice Sent	Service Period	Payment Due
Weekly	Every Wednesday	Upcoming Week	By 3pm EST on the date written on the invoice
Biweekly	Every Other Wednesday	Upcoming Two-weeks	
Monthly	Last Wednesday of the Month	Upcoming Month	

Credits for Cancelled Sessions: Tutoring/Tiny Tots ONLY

Since payments are made in advance for services, if a session is cancelled with proper advanced notice as outlined in the Parent Handbook and Registration Packet, it will be credited towards the next billing cycle.

Refunds:

All fees paid to iTeach iTutor for any of its programs are **non-refundable**; refunds, credits, or prorated payments will not be issued for late, missed and cancelled sessions **or** early withdrawals and terminations.

Payment Methods:

We accept various payment methods, including credit/debit cards, bank transfers, and online payment transfers. Please refer to the invoice for specific payment instructions.

Contact Information:

For any billing and payment inquiries, please contact us at (305) 608-0929 or email tutors@iteachtutor.com

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____